

The information requested in this form is necessary to process your application. The communication of this information is governed by the provisions of the *Act respecting Access to documents held by public bodies and the Protection of personal information*.

**IMPORTANT**

- Only legal persons not established or not carrying on a business in Québec and natural persons may use the English version of the form.
- The “[Required documents](#)” section indicates which documents you must attach to your application.

**CTQ use only**

Numéro de demande :

Numéro de revenu :

## 1 – Identification

**Business**

Business name

Québec enterprise number (NEQ)

Other name under which you do business, if applicable

**Individual**      Male      Female

Last name

First name

Québec enterprise number (NEQ)

Other name under which you do business, if applicable

Business address\* (If you do business from home, your home address is your business address.)

Number

Street

Apartment

City, village or municipality

Province or state

Postal code

Area code Telephone

Extension

Area code Cellular

Area code Fax

E-mail

\* The Commission favors e-mails to transmit correspondence. In the absence of an e-mail address, correspondence is sent by fax or by mail. You must advise the Commission of any changes to this information as soon as possible.



## Required documents

If the application concerns the lifting of a driving ban issued to a driver of heavy vehicles (section 5 of this form), you must append the documents indicated below, issued by the Société de l'assurance automobile du Québec ([www.saaq.gouv.qc.ca/en/reach-us](http://www.saaq.gouv.qc.ca/en/reach-us)). These documents must have been issued within the last 29 days:

- ✓ Monitoring of Heavy Vehicle Driver Conduct;
- ✓ Information Concerning the Driver's Record.

## Fees

The cost of processing an application are **\$115 for each Registration identification number (RIN) and heavy vehicle driver indicated in section 3** of this form.

## Submit your application

Send the signed form along with your payment and the required documents:

**Online:** **It's quick and easy and it allows you to pay in a secure manner:**

Go to [www.ctq.gouv.qc.ca](http://www.ctq.gouv.qc.ca), choose "Services en ligne" (Online services, available in French only) and click on the tab for transmitting an application "[Transmission d'une demande](#)" (in French only).

**By mail:** Commission des transports du Québec  
200, chemin Sainte-Foy, 7<sup>th</sup> floor  
Québec (Québec) G1R 5V5

## To reach us

**Web site:** [www.ctq.gouv.qc.ca](http://www.ctq.gouv.qc.ca)

**Telephone:** Montreal area: 514 873-6424  
All other areas: 1 888 461-2433